

MEDICAL EMERGENCY ACTION PLAN



Club/School/College/ University Name:	Old Sattleians RFC
MEAP for: (e.g. Adult matches, age grade matches days etc.)	Adult and Age Grade matches and training
Address & Postcode:	Old Sattleians RFC Coleshill Road Water Orton B46 1QE
Sat Nav Postcode / Additional location details for Emergency Services:	B46 1QE What3words: - indoor.misty.rider GPS 52° 30.833 N 1° 43.707 W
MEAP Lead (main contact):	Deborah Mandell (Safeguarding Officer) Mobile Number Email address Xxxxxx (MEDICAL LEAD) Mobile Number Email address xxxxxxx (MEDICAL SUPPORT LEAD) Mobile Number Email address
RugbySafe Lead / First Aid Coordinator (if different from above):	Deborah Mandell (Safeguarding Office)
Ambulance Access Point	
Pitch Side	Pitch 1 access is via the car park dropped curb then a double gate in the spectator fence at the North of Pitch 1. Alternatively, via the double gate at the players access at the clubhouse doors. Pitch 2 & Junior pitches are accessed via the car park dropped curb directly GPS 52° 30.813'N 1° 43.927'W
First Aid Room	Changing Room entrance from Pitch 1 or via the clubrooms. Located in the Gym, first door on the left in the entrance lobby. Also accessed via the Gym doors in the main players corridor.
Club House	Main doors, adjacent to the car park with 'drop off point' access.
First Aid Equipment Location	
First Aid Kit	First Aid Room / Each Rugby team coach/physio or our Venue First Aiders. Bar, kitchen and Office.
Defibrillator (AED)	TBC – Inside the main clubroom, outside of the kitchen door.

Location of Local Hospitals/Services	
Accident & Emergency Call 111	Birmingham Heartlands Hospital Emergency Department - Bordesley Green E
<ul style="list-style-type: none"> Find out what local service can help you. Be connected to a nurse, emergency dentist, pharmacist or GP. 	Birmingham B9 5SS 0121 424 3263 or

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<p>Call 999</p> <ul style="list-style-type: none"> In a medical or mental health emergency. This is when someone is seriously ill or injured and their life is at risk. 	<p>George Eliot Hospital A & E - Emergency department College St Nuneaton CV10 7DJ 024 7615 3761</p>
<p>Minor Injuries</p>	<p>First Aid Room or Call 111 as above.</p>
<p>Pharmacy (Local) Lloyds Pharmacy 9, Birmingham Road Water Orton B46 1SP Daily 9:00 am until 6:00 pm Sat 9:00 am until 1:00 pm Sun CLOSED</p>	<p>Weekend & Late-Night Pharmacy Asda Pharmacy open Saturday 9:00 am - 8:00 pm, Sunday 10:00 am - 4:00 pm WALMLEY ASH ROAD, MINWORTH, B76 1XL, phone 0121 313 7159</p> <p>Asda Pharmacy open daily until 11:00 pm - except Monday until 10:00 pm. Saturday 7:00 am - 10:00 pm, Sunday 10:00 am - 4:00 pm BOSWORTH DRIVE, BIRMINGHAM, B37 5EX, phone 0121 788 5710</p>

MEAP Chain of Command & Procedures

In the case of a **MEDICAL EMERGENCY** please follow the procedures below: -

Escalation of injury Physio/First Aider must escalate the injury immediately to the Medical Lead if they have;

- Any concerns if the player or spectator is in immediate danger to life eg not responsive, bleeding cannot be stopped, head, spinal or neck injury
- If the First Aider needs support or is unsure.
- If the First Aider has multiple injuries to attend to at the same time.

Team Physio/First Aider will be in charge and may ask Team Manager/Administrator/Coach or other responsible adult to call the emergency services 999 or 112

KEY INFORMATION REQUIRED (use the checklist on page 4)

- State your name clearly and that you are acting in your capacity as First Aider or helper.
- Confirm your telephone number if required.
- State exact location of incident. (See above and page 4).
- State type of incident.
- Give details of casualty and approximate age.
- Details of condition from diagnosis (e.g., neck injury, loss of movement in limbs, bleeding, casualty distressed etc).
- Remain calm and stay on the line.

Send someone to go to meet the ambulance and give directions (see above and page 4).

Team Manager/Administrator or Lead Coach to inform parents, next of kin.

Accident/Injury electronic form **MUST** be completed by either Physio/First Aider/Team Manager/Administrator or Lead Coach. (See attached)

Completed form **MUST** be passed on to Rugby Safe Lead (see above).

In the case of a medical emergency that does not require emergency services, ensure that the casualty is accompanied to hospital and that someone remains with them. In the case of Age Grade Rugby please ensure that there are appropriate levels of supervision for the rest of the team members. Children should not travel alone with an adult unless it is their parent/guardian. This applies to HOME and AWAY matches.

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RFU REPORTABLE INJURY EVENTS (Responsibility of Safeguarding officer to report to RFU)

These are defined as:

- An injury which results in the player being admitted to a hospital (this does not include those that attend an Accident or Emergency Department and are allowed home from there).
- Deaths which occur during or within six hours of a game finishing.

Clubs are also required to report injuries in which artificial grass pitches or equipment such as sports goggles are involved.

REPORTABLE INJURY EVENT PROTOCOL

In the event of a serious injury which fulfils one of the above definitions, after providing immediate first aid and arranging transport by ambulance to hospital, the following protocol is to be followed:

1. A club Safeguarding officer representative must phone the RFU Injury Reporting Helpline 0800 298 0102, or email SportsInjuriesAdmin@rfu.com as soon as the seriousness of the player's condition is confirmed and certainly within 48 hours of the game or training session.
2. In the event of a potentially catastrophic injury or fatality the RFU Injured Players Foundation (IPF) will be notified and will get in touch with the club and/or player (or their family) to confirm the injury and any immediate welfare needs.
3. You will be asked to complete and return an injury report form. (See attached).
4. Record witness statements. Where a potential insurance or personal injury claim may arise, and retain on file witness statements. These statements must confine themselves to the facts and not include opinion, hearsay or apportion or infer blame. They must be signed and dated by the person making them.

REPORTABLE INJURY EVENTS – REFEREE REPORTS

Following a reportable injury, the referee should also complete Referee Injury Event Form. (See attached).

Other Relevant Information

Team Manager/Administrator or Lead Coach should follow up with injured player or /family and reported to the safeguarding officer.

Make sure that the First Aid kit is restocked after an event.

Replenish your stock of Accident/Injury forms.

In the event of a Medical Emergency call the Emergency Services as quickly as possible on 999/112 giving as many details as possible

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EMERGENCY SERVICES KEY INFORMATION CHECKLIST & your notes.

Call 111 for local medical services or an A&E nurse's advice.

Call 999 only in Emergency, life at risk, life changing injury.

- State your name clearly and that you are acting in your capacity as First Aider or helper.
- Confirm your telephone number if required.
- State exact location of incident.

Address & Postcode:

Old Sattleians RFC

Coleshill Road

Water Orton

B46 1QE

What3words: Quote '**indoor misty rider**' (to entrance gate)

GPS 52° 30.833 N 1° 43.707 W

Verbally to helicopter if requested...

Latitude 52 degrees 30 decimal 833 North

Longitude 1 degree 43 decimal 707 West

- Type of incident. (e.g. Rugby injury, Collision, Fall, Collapse etc)
- Details of casualty and approximate age.
- Details of condition from diagnosis
Conscious YES/NO
Breathing YES/NO - if 'NO' is CPR being administered. Defibrillator is on site!
Coherent YES/NO – talk to them, do they understand you & you them.

Injury (as you assessed it)

(e.g., neck injury, loss of movement in limbs, bleeding, casualty distressed etc).

Remain calm and stay on the line.